**INVITATION FOR BID**

**Project Name:**

**Project No.:**

**Bid No.:**

**Owner: Madison County, AL**

**Project Description:**

Separate sealed bids for the project described will be received by the Madison County Purchasing Department located on the 7th Floor of the Madison County Courthouse, 100 Northside Square, Huntsville, AL, 35801 until [Insert Date and Time of Bid Opening] when all bids will be publicly opened and read aloud.

A [mandatory] pre-bid conference will be held on [Insert Date and Time of Pre-Bid Conference] at the Madison County Engineering Department, 266-C Shields Road, Huntsville, AL, 35801. ***Any pre-bid ocnferece shal be at least 7 days prior ot bid opening***

Should any bidder observe any ambiguity, discrepancy, omission, or error in the drawings and specifications, or in any other bid document, or be in doubt as to the intention and meaning of these documents, the bidder should immediately report such, in writing, to Name, Department, Address. Reports may also be sent via facsimile or email to fax no. and email address, respectively.

The Bid Package, including [Scope of Work, Instructions to Bidders, Contract Documents, General Conditions, Special Conditions, Plans, and Technical Specifications] may be obtained at the Madison County Purchasing Department, located on the 7th Floor of the Madison County Courthouse, 100 Northside Square, Huntsville, AL 35801, the Madison County Engineering Department, located at 266-C Shields Road, Huntsville, AL, 35801, or online at www.madisoncountyal.gov.

The Owner reserves the right to waive any informality or to reject any or all bids.

Each bidder must provide with the bid a bid security in the amount, form, and subject to the conditions provided in the Bid Package.

No bidder may withdraw his bid within thirty (30) days after the actual date of the opening thereof.